

ORDINANCE 2003-21

AN ORDINANCE AMENDING ORDINANCE 99-16, "AN ORDINANCE ADOPTING A CODIFICATION OF PERSONNEL CLASSIFICATION PLAN AND CODIFICATION OF PERSONNEL PAY PLAN, PROVIDING FOR WAIVER THEREOF, REPEALING PRIOR CONFLICTING ORDINANCES AND REGULATIONS, WITH SEVERABILITY CLAUSE, BY PROVIDING JOB DESCRIPTIONS AND PAY CLASSIFICATIONS AS SHOWN IN EXHIBIT A, AND REPEALING ORDINANCE 82-8 AND ORDINANCE 99-2, AND PROVIDING FOR AN EFFECTIVE DATE" BY CREATING THE POSITION OF SCHOOL CROSSING GUARD, AND PROVIDING FOR A SEVERABILITY CLAUSE, REPEALER CLAUSE AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Russellville, Kentucky has previously enacted Ordinance 99-16, "AN ORDINANCE ADOPTING A CODIFICATION OF PERSONNEL CLASSIFICATION PLAN AND CODIFICATION OF PERSONNEL PAY PLAN, PROVIDING FOR WAIVER THEREOF, REPEALING PRIOR CONFLICTING ORDINANCES AND REGULATIONS, WITH SEVERABILITY CLAUSE, BY PROVIDING JOB DESCRIPTIONS AND PAY CLASSIFICATIONS AS SHOWN IN EXHIBIT A, AND REPEALING ORDINANCE 82-8 AND ORDINANCE 99-2, AND PROVIDING FOR AN EFFECTIVE DATE"; and

WHEREAS, the City has determined that the general public and the City would be well-served with a new position of "School Crossing Guard"; and

WHEREAS, City Council is of the opinion that this legislation is in the best interests of the health, safety and welfare of the City;

NOW, THEREFORE, BE IT ORDAINED by the City Council in and for the City of Russellville, Kentucky, that:

SECTION 1. POSITION CREATED

Exhibit "A" to Ordinance 99-16 is hereby amended as follows to create the position of School Crossing Guard, for which the department, general duties and responsibilities, training and experience, and selection criteria are more fully found on the attached Appendix I, which is incorporated by reference as if fully rewritten herein.

SECTION 2. SEVERABILITY CLAUSE

The provisions of this Ordinance are severable. If any part of this Ordinance is for any reason found to be invalid, such invalidity shall not affect any of the remaining provisions, sentences, clauses or sections or parts of this Ordinance.

SECTION 3. REPEALER CLAUSE

All portions of prior ordinances in conflict herewith and now in effect, including specifically any conflicting provision of Ordinance 82-8, Ordinance 99-2 and 99-16, are hereby repealed.

SECTION 4. EFFECTIVE DATE

This ordinance shall become effective upon passage and publication as required by law.

FIRST READING conducted the 18th day of November, 2003.

SECOND READING AND PASSAGE by roll call vote on the 2nd day of December, 2003.

Ayes: Barrett, Ken; Bell, Patricia; Hankins, Jean; Jones, Russell; Sweatt, Marie; Wren, Howard

Nays: none

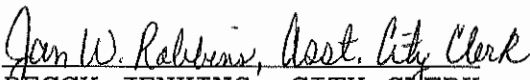
Abstaining: none

Absent: none



SHIRLEE YASSNEY, MAYOR

ATTEST:



PEGGY JENKINS, CITY CLERK

Class Title: School Crossing Guard

Department: Police

Supervisor: Administrative Captain

Supervises: None

General Duties and Responsibilities:

- A. Ensures patterns of safe behavior on the part of children when crossing streets.
- B. Prevents children from committing unsafe and unlawful acts while crossing the street.
- C. Uses proper techniques and signals for directing and controlling the flow of vehicular traffic at the school zone assigned.
- D. Reports incidents and conditions detrimental to the safety of pedestrians and motorists to the Administrative Captain.
- E. Reports discipline problems to the proper school officials.
- F. Performs other duties as directed by the Chief of Police or his designee.

Desirable Qualifications

Training and Experience:

- A. Graduation from high school or any equivalent combination of education, training, and experience, which provides the requisite knowledge, skills, and abilities for this job.
- B. Satisfactory completion of traffic control class provided by the Russellville Police Department.

Selection Criteria:

- A. School Crossing Guard is a part-time civilian employee
- B. Must be able to work outdoors and in adverse weather conditions and extremes.
- C. Must be able to walk across streets and/or stand in place.
- D. Must be able to see and hear in order to perceive voices and traffic.
- E. Must be able to judge distances of oncoming traffic.
- F. Must be able to read, write and speak English.
- G. Must have a general knowledge of traffic safety and pedestrian safety.
- H. Must be able to relate to and supervise children.
- I. Must be able to deal tactfully and courteously with school officials and the public.
- J. Must have the mental capacity to perform the duties of a school crossing guard.
- K. Must be reliable.
- L. Must pass a background investigation.